

Mexico Public Library Board Meeting Minutes

November 29, 2022

Attending: Julie Forbes, Dorothy Dineen, Sharon Anderson, Mary Beth Horn, Regan Kanaley, Colleen Grzesik, John Ferry

Visitors:

Excused: Lisa Fleming, Tracy Fleming

Previous Minutes Motion to Approve: MB Horn moved to approve the minutes of the 9/14/22, seconded by J. Forbes - All in favor

Treasurer's Report:

- Account balances as of 10/31/22:
  - o Pathfinder Building Fund Checking ..... \$2,836.87
  - o Pathfinder Checking Operating..... \$233,089.51
  - o Pathfinder R.E. & L.C. Brown Memorial..... \$11,224.09
  - o Pathfinder Savings..... \$273.12
  - ⊕ Total Bank and Cash Accounts.....\$247,423.59
- Colleen noted a contribution by Grace Episcopal Church of \$2000, as a result of their closing down. Expenses in November (i.e. elevator inspection) will be included in the end of year report in January.
  - J. Ferry moved to approve the Treasurer's Report, seconded by S. Anderson– All in favor

Library Director's Report:

- Dorothy reviewed the monthly statistics – circulation is typical for this time of year; interlibrary loans continue to be popular.
- December 7<sup>th</sup> – we will be hosting an Art Class.
- No story hour this month. It will resume in January.
- Christmas In Mexico is coming up on December 3<sup>rd</sup> – we will offer to-go refreshments, Gingerbread House Kits upstairs, and Santa's Bookshop used book giveaway and wrapping station.
- We will offer free gift wrapping on Mondays in December, from 3pm -7pm. There will be no charge, but donations will be accepted.
- We will be offering Art/Craft classes on a monthly basis – any and all ideas will be considered!
- The elevator passed inspection.
- The NCLS meeting was held in September and was very informative. Dorothy and Regan attended.
- We will explore the possibility of becoming a 'school district library'. Dorothy and Julie will attend an informational meeting by NCLS and share more information as it becomes available.
- Yoga classes will continue through the end of the year. Rita Anderson will start classes on Thursdays in January.
- We will continue our membership with the Chamber of Commerce.
- Transition to the new Integrated Library software will begin in January with training at NCLS. County training will take in Mexico in March. Actual transition will take place in late April.

- The Holiday Schedule was reviewed.
  - J. Ferry moved to approve the 2023 Holiday Schedule, seconded by J. Forbes– All in favor
  
- 2023 Proposed Budget Discussion
  - Dorothy reviewed the proposed anticipated revenues and expenses for the 2023 Budget.
    - S. Anderson moved to approve the budget, seconded by J. Ferry– All in favor

Other Business:

- Reminder that all board members need to complete 2 online classes during the 2023 calendar year. Dorothy will resend the link to everyone. Please share your certificates of completion with Dorothy so that she can maintain records of our compliance.
- We need to consider other fundraisers for the coming year. Please give it some thought and share ideas at our next meeting.

Next Meeting: Wednesday, January 11, 2023@ 5:00pm

With no further business, J. Ferry moved to adjourn, seconded by M. Horn

Respectfully submitted,

Mary Beth Horn, substituting for Library Board Secretary Lisa Fleming