

# Mexico Public Library Board Meeting Minutes

May 12, 2021

**Attending:** Julie Forbes, Dorothy Dineen, Colleen Grzesik, Lisa Fleming, Tracy Fleming, John Ferry

**Excused:** Sharon Anderson, Russell Partrick, Mary Beth Horn

**Visitors:**

## Previous Minutes Motion to Approve:

J. Ferry moved to approve the minutes of the 03/10/21, seconded by T. Fleming - *All in favor*

## Treasurer's Report:

- Account balances as of 04/30/21:
  - Pathfinder Building Fund Checking ..... \$2,835.34
  - Pathfinder Checking Operating..... \$273,086.64
  - Pathfinder R.E. & L.C. Brown Memorial..... \$11,211.00
  - ❖ Total Bank and Cash Accounts..... **\$287,132.98**
- Income increased by \$75,000 with the deposit of the School Tax Revenue
- *J. Ferry moved to approve the Treasurer's Report, seconded by D. Dineen - All in favor*

## Library Director's Report:

- Circulation is up but not back to normal; interlibrary loans continue to be popular
- NCLS member fees are on hold while they search for a new director; Paulette Roes is serving as interim director
- NCLS is looking at options for a new circulation system as the current contract with Sirsi will expire in 2023. Dorothy is on the NCLS ILS committee reviewing the options.
- The library is currently open a total of 21 hours a week; minimum standard is 20 hours per week. More hours will be added for the summer, including Saturdays, for a total of 50 hours per week.
- Dorothy has written to Senator Patty Ritchie and Assembly Member Will Barclay to request Bullet Aid for MPL
- Tax documents have been completed and submitted
- The elevator has passed inspection but work to the shaft will need to be completed before the next inspection
- The brick around the lower back door needs repointing
- Worker's Compensation and Disability comes with rider for paid family leave. Dorothy is looking into whether the library needs to carry this rider as it is paid for from staff paychecks
- The new MPL website is going live next week. The board discussed adding a donation button and if a new banking account could be created for any donations through the website
- MPL now has an Empire Pass to NYS Parks and a Children's Museum of Oswego pass for patrons to checkout. The board reviewed a draft of the Museum Pass Policy
  - *J. Ferry moved to approve the Policy as written, seconded by T. Fleming – All in favor*
- MPL will be hiring a part-time Library Assistant. Responsibilities will include helping with social media, programming, and assisting patrons.

## Other Business:

**Technology Report:** Nothing new to report

**Next Meeting:** Wednesday, July 14, 2021 @ 5:00pm

With no further business, T. Fleming moved to adjourn, seconded by J. Ferry

Respectfully submitted,  
Lisa Fleming  
Library Board Secretary