

Mexico Public Library
Public Access Computer Policies
March 2017, Revision #7

The purpose of the Mexico Public Library is to support the development of an informed community by collecting, transmitting and ensuring open access to the world's ideas and information. To this end, the Mexico Public Library is providing free access to the Internet.

1. The Mexico Public Library staff, Board of Trustees, and any entity the Library is connected with are not responsible for the information users find on the Internet. Users may find objectionable or offensive material on the Internet. It is the policy of the library that parents and guardians are responsible for setting guidelines and restrictions for their minor children.
2. The Library uses technology protection measures ("internet filters") to block or filter Internet or other forms of electronic communications as required by the Children's Internet Protection Act. Please see Mexico Public Library's Internet Safety Policy for additional information.
3. The Mexico Public Library's public access computer equipment and software must be used as installed. Users are not permitted to add, delete or modify the installed hardware or software.
4. A current North Country Library System library card in good standing is required for the use of public computers, with the exception of the online catalog. A "blocked" or "barred" library card status will not be able to use the computers without the approval of the library director.
5. Patrons may only use their own card on the computers.
6. Access to the computer is obtained by using your library card on our computer registration software. Use of the system is on a first-come, first-served basis in 60 minute blocks. Computer time is limited to 60 minutes per day; one 60 minute time extension may be given at the discretion of the librarian on duty if there is no one waiting. No additional time extensions will be given unless in case of online testing, resume or job applications or other educational/job related activities, again at librarian's discretion. No additional extensions will be given for gaming, social networking, videos, etc.
7. Library guests may get a guest pass for temporary computer use at the circulation desk.
8. Use by persons under the age of 14 is not permitted unless an adult over 18 years of age accompanies them.

9. Use is limited to a maximum of two persons at a time. If two persons are using the computer, their combined use is limited to 60 minutes.
10. Computer users who bring children to the Library with them must attend to their children and not leave them to fend for themselves. The Library staff will not allow children to be unattended in the Library. Users will be asked to stop use of the computer and attend to their children.
11. Users will be charged \$.15 for each printed, single-sided black and white page and \$.50 per color page. Fees will be paid at the time of use.
12. No food or beverages are allowed at the computer stations.
13. Users are liable if they temporarily or permanently damage any equipment or software. Any damage done to hardware or software which is deemed to be intentional will result in the revocation of all computer use in the Library. Any behavior at the computer station that is deemed inappropriate by Library staff may result in suspension or revocation of computer use privileges.
14. Users shall assume the full responsibility of learning to use the equipment and computer resources. Staff members do not and cannot have complete knowledge of Internet content and may not be familiar with the sites you wish to access. Because of library scheduling, Internet trained staff may not always be available.
15. The Mexico Public Library makes no guarantees, either expressed or implied, with respect to the information available on the Internet, nor is the Mexico Public Library responsible for any user misuse of copyright or other violations.
16. The public and staff may only use computer resources for legal purposes. Users may not use any Library computer for any illegal or criminal purpose. Unlawful activities will be dealt with in an appropriate manner.
17. The user is responsible for choosing the sites they access through the Internet and for using these resources in an appropriate manner.
18. Commercial use of the Internet on the Mexico Public Library's computer is not allowed and privileges of anyone pursuing this activity will be revoked.

19. The Library may deny or withhold computer/Internet privileges and other library services for infractions of these policies. The parents or guardians of minors may also lose their computer privileges and other library services for infractions of these policies.

20. The Library is a public place and what you view should not be considered private. Viewing of materials that may not be suitable for other patrons to see is not appropriate. The Library staff reserves the right to remove such materials from the computer and instruct the patron to refrain from seeking similar sites. Repeat violations of this rule will result in revocation of computer privileges.

21. The Library does not provide users with e-mail accounts. You may create a personal e-mail account at several free sites on the Internet.

22. The Internet computers are normally available, subject to periodic maintenance, during library hours. The reservation system shuts down all public access computers 5 minutes prior to closing.

I acknowledge that I have read and understand the Mexico Public Library computer use policy.

I further understand and agree that the Mexico Public Library assumes no liability for any loss or damage to the user's data or for any damages or injury arising from the invasion of privacy.