

Mexico Public Library Board Meeting Minutes

January 13, 2021

Attending: Julie Forbes, Dorothy Dineen, Colleen Grzesik, Lisa Fleming, Tracy Fleming, Sharon Anderson, Mary Beth Horn, John Ferry

Excused: Russell Partrick

Visitors:

Previous Minutes Motion to Approve:

MB. Horn moved to approve the minutes of the 11/11/20 board meeting as written, seconded by S. Anderson - *All in favor*

Treasurer's Report:

- Account balances as of 12/31/20:
 - Pathfinder Building Fund Checking \$2,835.06
 - Pathfinder Checking Operating..... \$194,428.86
 - Pathfinder R.E. & L.C. Brown Memorial..... \$11,209.13
 - ❖ Total Bank and Cash Accounts **\$208,473.05**
- 2020 Year End Revenues were down as the library was unable to hold annual fund raising events or open the library to regular programming
- 2020 Year End Expenses were also down mainly due to the Covid19 shutdown
- The Virtual Cider Run raised \$1,648 net
- A letter was drafted to Pathfinder Bank updating the MPL Federal Employer Identification Number
 - *J. Ferry moved to approve the letter as written, seconded by T. Fleming – All in favor*
- *S. Anderson moved to approve the Treasurer's Report, seconded by MB. Horn - All in favor*

Library Director's Report:

- Year End Circulation was down 50% as compared to 2019, library visits and computer usage also down substantially; Year End eBook usage was up
- Due to changes at the Village Office, MPL is responsible for securing Workman's Compensation Insurance; Dorothy is getting quotes
- Dorothy created an Annual Report to the Community infographic as required by NYSED Public Libraries
- A Pandemic Plan is being developed to add to the MPL Policies as required by NYS
- While getting quotes for new Merv 13 furnace filters, Dorothy learned UV lights installed in the duct work could be a less expensive alternative; more information is needed
- Dorothy shared the Patron Survey that will be distributed through social media, email, and hard copies to get public feedback as MPL updates its Strategic Plan
- This year's Dr. Suess Celebration may be with recorded readings and craft kits
- Media pickup will remain curbside, however hours will increase
- The board is still looking for a new race director and discussed possible replacements
- The board discussed whether this year's Wine Tasting should be held, virtually, postponed, or canceled; a decision will be made at a later date

Other Business:

Technology Report:

Next Meeting: Wednesday, January 13, 2021 @ 5:00pm

With no further business, MB Horn moved to adjourn, seconded by T. Fleming

Respectfully submitted,
Lisa Fleming
Library Board Secretary